

## Doolen Middle School Council

## Minutes 2024-2025

**Meeting Date:** Thursday, September 12, 2024 **Meeting Location:** School Library / [Zoom ID: 87157859334](#)

Members present	Sama Albasha; Lourdes Cirerol; Cindy; Sarah D'Amico; Juanita Felix; Monica Flores; Shanin Hurley; Lisa Ragsdale; Nathaly Santin; Rita Verdin; Anna Wozniak; Pak Yang
Members absent	Kim Clark; Alicia Damian
Constituency group represented	Parents at large; Administration; Classified; Community Partners; Teachers; Student Council Representative

**I.** Called to order at 4:04 PM by Lourdes Cirerol

**II.** Approval of Minutes - *not applicable*

DISCUSSION NOTES	Not applicable; 1 <sup>st</sup> meeting of the school year 2024 - 2025
CONCLUSIONS	
ACTION ITEMS	

**III.** Call to the audience

DISCUSSION NOTES	none
CONCLUSIONS	
ACTION ITEMS	

**IV.** Reports

REPORTS TO REVIEW	Principal's update
DISCUSSION	<p>Fist Tittle I School Walkthrough completed on 9/11/2024  Classroom observations based on the Triple Crown: Instructional framework – Three Pillars of Instruction: curriculum, and Professional Learning Community. Most of the certified staff has been trained in Teacher Clarity and instructional framework.  Walkthrough  For the last 3 years, there has been a positive change in the implementation of District Curriculum.  District Curriculum being used with fidelity.  Areas of growth:  There is a need to prioritize higher-level thinking questions and boost student</p>

	<p>engagement. Throughout class instructions, teachers should incorporate regular 5-minute checks for understanding to foster student engagement and active participation. Consistent reinforcement of PBIS (Positive Behavioral Interventions and Supports) classroom procedures and routines is crucial to minimize disruptions and maximize student engagement and active participation. Some students are struggling to follow school-wide and classroom daily procedures and routines, requiring additional support and guidance to ensure their success. Fire drills have been successfully conducted in compliance with safety protocols, ensuring our readiness in case of an emergency. First Quarter Benchmark assessments soon approaching. Dr. Trujillo's visit to Doolen on August 22, 2024, yielded positive feedback, acknowledging our efforts and progress. September 18-20: Parent-Teacher Conferences will take place on these dates. Wednesday, September 18: Open teacher availability for parents. (No prior arrangement needed) Thursday, September 19: Previously arranged conferences with parents. (Scheduled in advance) First Benchmark assessment scheduled for September 25<sup>th</sup> Spirit Week scheduled for the week of September 30<sup>th</sup> – October 3<sup>rd</sup>. All students participating in Spirit Week must adhere to the dress code guidelines. For safety reasons: no open-toe shoes, such as sandals, are allowed; no high heels are permitted; only regular shoes are allowed. Fall break scheduled for the week of October 7th through October 11th. Introduction of the Sell Back Program: a new program exclusively for staff members with over 3 years of service in TUSD. Staff can opt-in to sell back some of their accumulated sick leave and receive compensation. Certain conditions and rules apply. 8<sup>th</sup> grade Promotion Ceremony scheduled for Tuesday, May 20, 2025. Promotion Ceremony practice and 8<sup>th</sup> grade activities will take place the previous week.</p>
<b>CONCLUSIONS</b>	School Update
<b>ACTION ITEMS</b>	
<b>REPORTS TO REVIEW</b>	Parent Teacher Organization – P.T.O's update [P.T.O Representative: Ms. Pak]
<b>DISCUSSION</b>	<p>Ms. Pak introduced Ms. Cindy, a member from Higher Ground to share information about Barrio Stars Program Scholarship Opportunity. Barrio Stars Program has reached out to Higher Ground to offer a scholarship to Doolen students. The Theater Program consists of</p> <ul style="list-style-type: none"> <li>• After-school Theater Class: 15 weeks, 2 hours per week</li> <li>• Student Capacity: 18-25 students can participate</li> <li>• Fee: Waived for Doolen students</li> <li>• Program Conclusion: Student presentation for families</li> </ul> <p>Information discussed at this time Program Details The program requires certified staff participation for program supervision. Possible program sessions: during school lunch, after school School Principal, Ms. Santin is pending approval based on program requirements, schedule, organization, staff availability. Initial Invitees: Students currently being supported by Higher Ground will be invited to join the program. Additional Openings: If there are open spots, Ms. Ragsdale would like to extend</p>

	<p>an invitation to students currently participating in her drama class to join the Theater program, pending interest and availability.</p> <p>Details of the Barrio Stars Program, implementation and requirements, will be discussed during the next Leadership Team Meeting. The results of this meeting will be presented during next School Site Council Meeting.</p> <p>Lion’s international Club reached out to Higher Ground. The Club would like to offer the following supports to students:</p> <ul style="list-style-type: none"> <li>• work with students and families to help provide eyeglasses for students</li> <li>• donate money for teachers for their classrooms</li> </ul> <p>The Lion’s International Club has invited Doolen students to participate in the Peace Poster Art Project. ELD I students will be invited to participate in the Peace Poster Project. Ms. Gordon and Ms. Damian (OMA) will collaborate in this art project.</p> <p>The Peace Poster Art Project will be discussed during next scheduled leadership meeting.</p>
<b>CONCLUSIONS</b>	Possible implementation of Barrio Stars Theater Program pending Art Project Peace Poster pending
<b>ACTION ITEMS</b>	
<b>REPORTS TO REVIEW</b>	Student Council’s update [Student Council representative: Ms. Flores]
<b>DISCUSSION</b>	<p>Spirit Week scheduled for the week of September 30<sup>th</sup> – October 3<sup>rd</sup>. All students participating in Spirit Week must adhere to the dress code guidelines. An email was sent to the Doolen Community on 9/12/24 regarding this event. Student Council has brainstormed about possible fundraiser initiatives: selling snacks during home games; encouraging students to show their school spirit during home games to promote attendance and create a lively atmosphere.</p> <p>Skate Country Day scheduled for December 12, 2024 December Dance – Pending for PTO meeting AVID Movie Night: December 19, 2024 GATE Booster Club meeting: September 26, 2024 Spring Dance: March 6, 2025</p>
<b>CONCLUSIONS</b>	Ms. Flores shared activities organized by the Student Council and shared dates of important social events.
<b>ACTION ITEMS</b>	

**V. Action Items**

<b>ITEM TITLE</b>	No Action Items at this time
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

**VI. Discussion/information items**

<b>ITEM TITLE</b>	A Doolen Middle School Site Council Constitution and Bylaws
<b>DISCUSSION NOTES</b>	For reference, paper copies of the School Site Council bylaws were distributed to attendees. The bylaws outline the processes and procedures for our school site. Doolen Site Council bylaws available at Doolen’s website.
<b>RESOLUTION</b>	Attendees received a copy of the Site Council bylaws to familiarize themselves with the processes and procedures that govern our school site.

<b>ITEM TITLE</b>	B Identify the members who make up the School Site Council for the 2024-2025 school year as indicated in the Doolen Site Council Bylaws.
<b>DISCUSSION NOTES</b>	<ol style="list-style-type: none"> <li>1. Principal: <i>Ms. Nathaly Santin</i></li> <li>2. Teachers: Representing the faculty or teaching staff: <i>Ms. Lisa Ragsdale; Ms. Monica Flores, Ms. Anna Wosniak; Ms. Alicia Damian</i></li> <li>3. Counselor: <i>Ms. Sarah D’Amico (holds certification)</i></li> <li>4. Parents: Representing the parent community: <i>Ms. Shanin Hurley</i></li> <li>5. Classified Staff: Representing non-teaching staff, such as secretaries, custodians, or other support staff: <i>Ms. Juanita Felix</i></li> <li>6. Students: Representing the student body: <i>Caitlin Elizabeth Robinson, 6<sup>th</sup> grade &amp; Veronica Elizabeth, 8<sup>th</sup> grade.</i></li> <li>7. Community Members: Representing local community organizations, businesses, or residents: <i>Ms. Kim Clark; Ms. Pak Yang; Ms. Sama Albasha</i></li> <li>8. Site Council Facilitator: A neutral facilitator to guide meetings and ensure effective communication: <i>Mrs. Lourdes Cirerol</i></li> </ol>
<b>RESOLUTION</b>	<p>Election of the Site Council Constituents for school year 2024 – 2025</p> <p>Ms. Santin motioned to accept the election of the Doolen Site Council Members for the 2024-2025 school year results, and Ms. Ragsdale seconded the motion.</p> <p>Motion passed with 12 aye; 0 no; 0 abstaining</p> <p>Site council votes unanimously to accept the election of the Doolen Site Council Members for the 2024-2025</p>

<b>ITEM TITLE</b>	n/a
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

**VII.** Submission of items for next agenda.

Ms. Santin will present the outcome of the Barrio Stars Program at our next meeting.

**VIII.** The meeting was adjourned at 4:42 PM by Lourdes Cirerol, motion made by Ms. Juanita Felix and seconded by Ms. Santin

