



Family Engagement Meeting Minutes 9/5/23

In attendance: Thomas Mery (Teacher), Sarah D'Amico (Social Worker/Family Engagement Site Contact), Carmen Coulter (Teacher), Lourdes Cirerol (MTSS Facilitator), Sydnie Bonin (Teacher), Kathleen Teel (Teacher), Sarah Dluzak (Teacher), Alison Hawkins (Curriculum Services Provider), Nathaly Santin (Principal), Cristian Morales Reyes (Higher Ground Student Support Specialist), Sam Staton (Parent), Brandy Resnick (Parent)

1. Review District Family Engagement Guideline Documents
 - a. Reviewed 6 types of engagement and required staff trainings
2. Review Family Engagement Team Plan
 - a. Reviewed Principle 6 of the IAP. Doolen's IAP did not submit to the state correctly last year, so we reviewed the previous year's and discussed how the needs of the school are different now.
3. Assign Tasks to Complete Family Engagement Plan
 - a. Did not have the current IAP to be able to complete. Will complete once we gain access.
4. Create Plan for Participation of Students, Staff (100%), and Parents/Guardians in Family Engagement Survey
 - a. Staff- will have devoted time during PLC to complete the survey
 - b. Students- students will have dedicated time during the shortened class period following benchmarks
 - c. Parents- survey link will be posted on Facebook, Instagram, and the school website. Principal will send out an email to all parents with the link. QR codes will be posted around the school. Higher Ground will help distribute paper copies to parents during pickup and dropoff
5. Plan a Curricular Focused Event for Semester 1 and host the event prior to December 22, 2023
 - a. ELA Night 11/30